

Minutes

Meeting Name	DCP 054 Working Group	Meeting Number	015
Meeting Date	12 November 2010	Meeting Time	10:00
Venue	ElectraLink, 2-3 Golden Square, London, W1F 9HR		

Attendee

Kevin Woollard (Teleconference) (Chair)
 Andrew Wallace
 Angela Mann (Teleconference)
 Chris Harding (Teleconference)
 Heath Watts-Robinson (Teleconference)
 Julian Grant (Teleconference)
 Tony Savka
 Sasha Pearce (Teleconference)
 Jon Spence
 Mike Blake
 Alex Burford (Secretary)

Company

British Gas
 Ofgem
 E.ON UK
 EDF Energy Networks
 Central Networks
 E.ON UK
 Electricity North West
 NPower
 ELEXON
 EDF Energy Networks
 ElectraLink Limited

1. ADMINISTRATION

- 1.1 Apologies were received from Glenn Sheern (E.ON UK) and Paul Coule (Scottish Power).

2. MINUTES MEETING 014

- 2.1 The minutes of the previous meeting were agreed without amendment.

3. OUTSTANDING ACTIONS

- 3.1 An updated action log is attached as Appendix A.

4. PROPOSED THEFT QUESTIONNAIRES FOR DNOs AND SUPPLIERS

- 4.1 AW noted that Ofgem has produced a questionnaire for Suppliers and Distributors which seeks industry views on theft in electricity. He noted that the information collated as a result of the questionnaire will be used to assist in an Ofgem impact assessment in February 2011 on theft in electricity and gas. It was noted that Ofgem will seek views from the DCP 054 Working Group on the drafting of the questionnaire before it is issued to the industry. It was agreed that the questionnaire should also be issued to a wider group of industry experts for their view. ElectraLink took an action to circulate the draft Ofgem questionnaire to DCUSA Contract Managers asking for their views to be sent to Ofgem by the 19 November 2010.

Action: ElectraLink

5. DCP 054 SUBGROUP UPDATE

- 5.1 SP provided an update on the work done by the DCP 054 Subgroup. SP noted that the subgroup met on the 02 November and is part way through dividing the Code of Practice (CoP) into two separate sections, one for gas and one for electricity. It was noted that a number of gas industry representatives were present at the last meeting to assist with the parts of

the CoP which are gas specific. SP noted that the CoP is will be submitted to the DCP 054 Working Group following completion of the subgroup review. Members noted that the subgroup is awaiting Wragge & Co legal advice before it can progress further with certain parts of the CoP.

- 5.2 The group agreed that the CoP should set out the industry minimum standard and therefore should not be divided into a CoP and a best practice document.
- 5.3 KW gave an update on the discussions between Ofgem and Wragge & Co on the meaning and application of 'theft in conveyance'. It was agreed that in order to ensure clarity a consultation will be drafted by Wragges and issued to parties seeking industry views on the matter. KW took an action to circulate the draft consultation to the Working Group for its review before it is issued to parties.

Action: ElectraLink

6. NRPS RFI ELECTRICITY REVIEW

- 6.1 The Group reviewed the Working Group comments on the Request for Information (RFI) issued by the Gas Forum in relation to the National Revenue Protection Service (NRPS). The comments outlined the Working Group's view on how the RFI can apply to electricity.
- 6.2 The group noted that parties can opt out of certain aspect of the NRPS but would still be expected to meet a national standard. It was noted that the governance on the NRPS has not yet been agreed.
- 6.3 It was noted that the NRPS is likely to consist of a central hub which organises all supplier services and may also provide the investigation service on the ground. It is anticipated that costs recovered from customers will be used to fund the operational costs of the NRPS which will reduce the costs to suppliers.
- 6.4 ElectraLink took an action update the Working Group comments on the RFI and circulate to the Working Group for its review before being issued to the Gas Forum for its consideration.

Action: ElectraLink

- 6.5 AW informed the group that the NRPS Gas Forum Group has already met to review the industry responses to the original RFI. He noted that the annual operating costs of the NRPS are not yet known and explained that Ofgem wants to get a general understanding of the potential cost and what parties would expect to pay in relation to the NRPS.
- 6.6 AW noted that the timetable of the NRPS implementation came under some scrutiny at the Gas Forum and members considered bringing forward the procurement of the service. It was noted that the timetable and scope of the service timetable will be dependent on the outcome of Ofgem's Theft of Energy Impact Assessment which is due to be issued in February 2011.
- 6.7 AW confirmed that the Gas Forum will establish a Limited company to run the procurement of the service and act as the contracting body. AW noted that the group is set to meet again on the 15 November 2010.

7. REVIEW OF INCENTIVE SCHEMES

- 7.1 KW updated the group on the progression of a Reasonable Endeavours Incentive scheme noting that British Gas is still considering its position on the proposal but is minded to submit a change to the DCUSA.
- 7.2 KW also noted that a meeting has taken place under the BSC to discuss Issue 39, which deals with how to get missing units into settlement. It was noted that ELEXON is drafting a paper for the industry on this subject.
- 7.3 KW noted that a SETS incentive scheme for the gas industry is still being discussed internally and may be taken forward at a future date.

8. NEXT STEPS

- 8.1 It was agreed that the Working Group will meet via teleconference to review the Wragge & Co consultation on theft in conveyance. The group noted that the DCP 054 Subgroup is set to meet on the 23 November and review the CoP.

9. ANY OTHER BUSINESS

- 9.1 There were no other items of business.

10. DATE OF NEXT MEETING

- 10.1 The next DCP 054 Working Group will convene at 10.00 am on 03 December at ElectraLink, London.

APPENDIX A – ACTIONS**OPEN ACTIONS**

No.	Action / Update	On	Due
005/02	Speak with the Information Commissioner's Office (ICO) to understand the potential for / impact of having a flag placed in Data Collector's systems to highlight theft. AM is awaiting response from ICO.	AM	26/11/10
014/02	Raise a Reasonable Endeavours Change Proposal under the DCUSA so that it is available for inclusion in the Ofgem Impact Assessment. Ongoing.	KW	26/11/10
014/03	Discuss the issue of Gas Forum funding for NRPS discussions at the next Panel meeting. Ongoing.	GS	26/11/10
015/01	Circulate the draft Ofgem questionnaire to DCUSA contract managers, asking for their views to be sent to Ofgem by the 19 November 2010.	ElectraLink	26/11/10
015/02	Circulate the draft Wragge & Co consultation to the Working Group.	ElectraLink	26/11/10
015/03	Update the Working Group comments on the RFI and circulate to the Working Group.	ElectraLink	26/11/10
015/04	Issue Working Group comments on the NRPS RFI to the Gas Forum for its consideration	ElectraLink	26/11/10

CLOSED ACTIONS

No.	Action / Update	On	Due
013/01	Invite the UKRPA to attend the next DCP 054 Working Group meeting.	HWR	05/11/10

	Complete, UKRPA have been invited to participate in the DCP 054 Working Group.		
014/01	Compile Working Group the comments on the Gas Forum RFI and circulated them to the Working Group for their review before being issued to the Gas Forum for their consideration. Complete - see section 6 of the minutes	ElectraLink	05/11/10